

# Learning, Quality and Standards Committee

## Terms Of Reference and Membership

### 2021-2022

#### Contents

Purpose.....	2
Terms of Reference.....	2
Reporting.....	4
Required Membership.....	4
2021-22 Membership.....	5

## **Purpose**

The Learning, Quality and Standards Committee (LQSC) is responsible on behalf of the Academic Council for the oversight of the university's strategy for learning and teaching, as part of the University's Academic and Student Experience Strategy.

Its remit includes the development and implementation of policy and procedures relating to the academic quality and standards of all academic provision within the university and of the academic programmes offered by partners in the UK and overseas which lead to University of Greenwich awards or recognition of credit.

## **Terms of Reference**

- 1.** To consider and develop, for approval by the Academic Council, strategies for the enhancement of learning and teaching, including technology-enhanced learning to enhance the quality of students' learning opportunities and learning experiences.
- 2.** To formulate, monitor and develop university policy and regulations related to academic provision, including learning, teaching and assessment, quality assurance and quality enhancement and academic standards for approval by the Academic Council.
- 3.** To approve, under delegated authority, procedures, guidance, and good practice related to areas within the committee's remit.
- 4.** To promote a culture of reflection, excellence, and innovation in professional practice in learning and teaching so as to maximise the individual potential and satisfaction of students.
- 5.** To facilitate and monitor faculty implementation and operation of university policy and procedures relating to academic provision, including learning, teaching and assessment, quality assurance and quality enhancement and academic standards and report to the Academic Council accordingly.
- 6.** To scrutinise the monitoring of all the university's awards, including those in partnership provision.

7. To consider an annual summary from each faculty of trends and lessons learnt from annual programme reviews.
8. To consider the outcomes of each annual portfolio review cycle.
9. To ensure institutional oversight of the quality and standards of campus-based and partnership provision through the analysis of statistical data and other information.
10. To receive, as appropriate to the maintenance of quality and standards, reports from relevant directorates, partners, and faculties in relation to both campus-based and partnership developments and issues; including Student Activity Reports summary;
11. To discuss and agree actions to be taken in relation to the quality assurance, monitoring and enhancement activity of external agencies, including: OfS, QAA, Ofsted, PSRBs, NHS, HE Academy, Research Councils, and to monitor follow-up actions as required.

**To make recommendations to Academic Council on:**

12. Any developments or changes to university regulations and policy for quality assurance.
13. Any developments or changes to university regulations and policy relating to academic quality and standards.
14. Any developments to learning and teaching strategy and policy.
15. Any developments or changes to academic regulations.
16. Any proposed changes to university policy and regulations relating to collaborative arrangements.

**To approve on behalf of Academic Council:**

17. The appointment of External Examiners.
18. The university's quality assurance guidance and procedures.

## Reporting

LQSC will submit to Academic Council:

19. Minutes of all meetings.
20. Reports setting out proposals and recommendations for approval.
21. Summary reports of monitoring activities.
22. Reports detailing any approved actions under authority delegated by Academic Council.

## Required Membership

1. Pro Vice Chancellor (Academic) (Chair)
2. A Head of Department appointed by the Pro Vice Chancellor of each Faculty (4 in total on staggered two-year appointments)
3. Faculty Directors of Learning and Teaching
4. Director of Student and Academic Services (or nominee)
5. Director of Strategic Planning (or nominee)
6. Director of Information and Library Services
7. Head of Academic & Learning Enhancement
8. Two student representatives nominated by the Students' Union, and an additional member of the Union.
9. Secretary

**2021-22 Membership**

<b>1</b>	Pro Vice Chancellor (Academic) (Chair)	Professor Mark O'Thomas Pro Vice Chancellor Faculty of Liberal Arts & Sciences  Sharron Denham FLAS Faculty Executive Officer
<b>2</b>	A Head of Department appointed by the Pro Vice Chancellor of each Faculty (4 in total on staggered two-year appointments)	FLAS      Dr. Cecile Laval FBUS      Michael De Domenici FEHHS     Hilary Orpin FES        Prof. Adrian Dobbs
<b>3</b>	Faculty Directors of Learning and Teaching	FLAS      Prof. Cos Ierotherou FBUS      Prof. Liz Warren FEHHS     Dr. Ian Tharp FES        Prof. Kristina Masuwa-Morgan
<b>4</b>	Faculty Quality Enhancement Lead	FBUS      Dr. Mazia Yassim,
<b>5</b>	Director of Student and Academic Services (or nominee)	Karen Brough Student and Academic Services Assistant Director, Student Registry
<b>6</b>	Director of Strategic Planning (or nominee)	Dr. Simon Lewis Director of Strategic Planning and Business Intelligence
<b>7</b>	Director of Information and Library Services	Paul Butler Director of Information and Library Services
<b>9</b>	Head of Academic & Learning Enhancement	Professor Jenny Marie Head of Academic & Learning Enhancement
<b>10</b>	Two student representatives, nominated by the Students' Union and an additional member of the Union.	Zoe Campbell GSU Officer  Sophie Harrison GSU Officer  Nele Leitolf GSU Officer
<b>11</b>	Secretary	Robert Rankine Administrative Officer Quality Assurance

**Guest Membership**

<b>1</b>	Professor Jane Roscoe Deputy Vice-Chancellor  Debbie Weir, VCO Executive Officer
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**Email and MS Teams Distribution List**

<b>1</b>	Quality Officers  Marisa Bartoli Emma Collyer Eric Denning Ruby Duong Alice Grayston May Okuyiga Gillian Potter Jenny Reeve Debbie Sheppard
<b>2</b>	Chris Shelley Director of Student and Academic Services
<b>3</b>	Paula Dunster Learning, Teaching, Quality & Systems Administrator, FES
<b>4</b>	Dionne Glennon, Head of Academic Registry and Timetabling
<b>5</b>	Sayed Alkadiri, GSU Representation and Advice Manager